

PARENT’S STATEMENT OF AGREEMENT

I agree to report to DECCD changes in any of the following within ten (10) days:

- Income
- Address or phone number
- Child support
- Work hours or school enrollment
- Family size
- Daycare provider

I understand that:

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| <ol style="list-style-type: none"> 1. any change in my employment status (layoff, new job, change in income, maternity leave, change in number of work hours) or change in family size (new baby, marriage, divorce) could affect my co-pay fee or my eligibility. 2. I must pay a monthly co-payment fee to the child care provider and that failure to do so could result in termination from the child care program. 3. if the provider charges more than the program reimbursement rate, I will be responsible for paying that difference in addition to my co-payment, and that failure to pay this amount may result in provider discontinuing service. 4. if I change providers, I am required to report this change <u>two weeks</u> in advance to DECCD, and that failure to do so will delay payment to a new provider. 5. it is my responsibility and NOT the responsibility of the provider to ensure that DECCD is notified. 6. I can request a change in provider only two times during the year. 7. if I withdraw my child from a provider without giving two weeks notice, I am responsible for payment to the provider, and that the DECCD will not double-pay for my child. 8. if my child is absent for three (3) consecutive days, I am to contact the provider to provide an explanation, and that failure to do so requires the provider to alert DECCD and my application for services will be reviewed. 9. if my child is absent for more than two weeks, I am responsible for payment to the provider. If extended absences are due to custody agreements or medical reasons, I must submit documentation to my provider 10. I or my authorized representative must sign my child(ren) in and out at the provider every day by providing the first and last name of the adult signing in/out, and that failure to do so will cause the provider to pay for those days of care. (NOTE: If this occurs, the provider may charge me for time not covered by my certificate). | <ol style="list-style-type: none"> 11. that payments for care cannot be made to another person living in the same household as my child. 12. if I use an unlicensed provider, she/he must meet criteria to become an approved provider and that payments will not be made to a provider who is not approved. 13. failure to comply with Child Support will result in termination of my certificate(s). 12. that my eligibility must be re-established periodically, in accordance with CCPP policies 13. if I provide false information during the application or determination process my child care certificates will be terminated; I may face criminal prosecution; and/or suspension debarment from the program. <p>FRAUD: Any person applying for or receiving public assistance by using false statements, and any person assisting that person to receive such public assistance, with knowledge of those false statements, will be subject to criminal prosecution. This prosecution will be a misdemeanor when the amount received or requested is below \$500, or a felony if the amount received is above \$500.</p> <p>GRIEVANCE PROCEDURE: Any dispute concerning a question of fact under this application/agreement which is not disposed of by agreement of the parties hereto shall be decided by the Director of the Division of Early Childhood Care & Development. In the review by the DECCD Director the parent/provider shall be afforded an opportunity to be heard and offer evidence in support of the questioned decision under review. This decision shall be reduced to writing and a copy thereof mailed or furnished to the parent/provider and shall be final and conclusive, unless, within thirty (30) days from the date of the decision, the parent/provider mails or furnishes the Executive Director of the Mississippi Department of Human Services a written request for review. Pending final decision of the Executive Director or his designee, DECCD will proceed in accordance with the decision of the Director of the Division of Early Childhood Care and Development.</p> |
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Parent Signature

Date