

**MISSISSIPPI DEPARTMENT OF HUMAN SERVICES
DIVISION OF YOUTH SERVICES
JUVENILE INSTITUTIONS**

Subject: Special Education: Vocational	Policy Number: 16
Number of Pages: 11	Section: XII
Attachments IEP Form	Related Standards & References Individuals with Disabilities Education Act (IDEA '97) and Regulations Individuals with Disabilities Education Improvement Act (IDEIA '04) Section 504 of the Rehabilitation Act of 1973 Mississippi Nonpublic School Accountability Standards, 2004 Mississippi Department of Education Framework Standards Mississippi Nonpublic School Accountability Standards, 2004 Mississippi Department of Education, Office of Special Education Policies and Procedures (2003)
Effective Date: 06/09/2006 Revised: 20/15/2009	Approved:  Kathy Pittman, Director

I. POLICY

It is the policy of MDHS/DYS in accordance with Individuals with Disabilities Education Act of 2004 that schools within our district ensure that special education students have access to educational and vocational education as outlined in their IEP. Vocational classes will be determined by the IEP committee and/or the educational program.

II. DEFINITIONS

As used in this policy and procedure, the following definitions apply:

IEP- a written statement for a student with a disability that is developed, implemented, reviewed and revised in accordance with Rules 160-4-7 Special Education and required procedures of the Mississippi Department of Education.

III. PROCEDURE

1. Upon entering the school and receipt of educational records, the special education teacher will review the records received. If the current IEP documents specific vocational programs that are available at the schools, the teacher will inform the guidance counselor and/ or the vocational coordinator.

2. Thereafter, educational staff shall develop a school schedule based on the data from the IEP and/or educational assessments. All special education students shall have access to vocational education. If specific services are required by the IEP, the school shall provide services as closely as possible to meet the needs of the student. If the same or similar programs are not available, the student will provide his/her vocational preferences to staff for scheduling purposes. Efforts will be made to grant students their vocational choice(s) in order of preferences.

3. Vocational teachers are responsible for providing instruction related to the student's goals and objectives which include allowing accommodations as specified in IEP.
 - A. Vocational teachers will provide student's progress toward the attainment of goals and objectives as stated in the IEP.

 - B. Copies of vocational records will be maintained in the cumulative record and Special Education record.