

**Mississippi Department of Human Services
Division of Youth Services
Medical Services**

Standard Precautions

1. It is the responsibility of all MDYS employees to wear latex or vinyl gloves when: (Gloves are available in all Personal Protection Pouches)
 - There is contact with body fluids
 - When handling items or equipment that is soiled or contaminated with body fluids
 - When cleaning any area, equipment or surface that is contaminated with body fluids.
2. Blood and body fluids must be cleaned-up immediately with a disposable towel (paper towels).
3. Place the contaminated disposable towels in a plastic red biohazard bag or a plastic trash bag with a sign on the bag: "BLOOD AND BODY FLUIDS" if a red plastic biohazard bag is not available. Tie the bag and place in a biohazard container.
4. Clean the environmental surfaces and/or equipment with a disinfectant or freshly made solution of one (1) part bleach to nine (9) parts water.
5. Place wet mop heads and any cloth items in a melt-a-way bag, and then place the melt-a-way bag in a red biohazardous plastic bag available with each Spill Kit. Tie the bag, and place a sign on the bag "BLOOD AND BODY FLUIDS" if a biohazard bag is not available. The melt-away bag tied within the biohazard bag shall be sent to the laundry.
6. After gloves have been disposed of appropriately, wash your hands.
7. Complete necessary paper work: First-Aid and Spill Kit usage form

Note: Spill Kits with instructions are located with each First Aid Kit.